

Create a Google Account without G-Mail

This article will outline the steps necessary to create a Google account without a G-Mail address. This is beneficial if you have a provider-issued email address and want the Google account to reference that e-mail.

1. Visit <https://accounts.google.com/>
2. *Note that if you are already signed into a Google Account, visiting this URL will take you to a webpage that shows your account information. You can click on your photo (or the image place holder) in the upper right-hand corner to see which account(s) is signed in.*
 1. *If you discover you already have a suitable Google account, you can simply use that account and cease working through these steps.*
 2. *If you still need to create a new account, click "Sign out of all accounts" or open a Guest/incognito window and proceed to step 3.*
3. Once you confirm you are signed out of any existing accounts, you should see the following screen when visiting <https://accounts.google.com/>
create a google account
4. **Select "For my personal use."** This is important since the "for my work or business" option requires signing up for a **paid** Google Workspace account which you only need if your IT department is using Google Workspace as its email processing and document management software.
5. Fill out your name.
6. Enter your birthday and gender.
7. **Important Step:** On the page that says "Choose your email address," instead, click "Use your existing email"
use your own email address step
8. Enter your desired existing email address that you want to use for your Google Account (e.g. your work email address or other branded email address).
 1. If you see a notice that says, "... username is taken. Try another...", that means you already have a Google account created for that email address. Instead of creating a new account, you should simply try to sign in at <https://accounts.google.com/> with email account and use the "Forgot Password" option.
9. Verify your email address with the code sent to the email address you entered.
10. Enter a password and supply any supporting contact information if prompted.
11. Review and accept the terms and conditions of your Google Account.
12. Now you may use your new Google Account.

13. **Pro Tip:** Be sure to add a recovery phone number and recovery email address to avoid getting locked out of your account in the future.
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Revision #1

Created 8 December 2024 16:45:07 by Sam Brost

Updated 8 December 2024 16:46:46 by Sam Brost